Reporting PDUs for Volunteering

Document Purpose

This document will assist you in reporting your PDUs for PMI Dallas Chapter Volunteering.

If you have any questions, please contact the VP of Operations at ops@pmidallas.org.

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1. Log in to the PMI.org web site. 2
2. If you have successfully logged in, you will see your name. 2
3. Hover over "Certification" and select "Maintain your certification: Earn and report PDUs" 3
4. Click on "Report PDUs" 3
5. Click on "Report PDU" 4
6. Complete "PDU category" and click "NEXT" 5
7. Complete all of the required fields and click "NEXT" 6
8. Complete "PDUs claimed" and click "NEXT" 8
9. Check the box "I agree this claim is accurate". Click "SUBMIT". 9
10. You will receive confirmation of your submission. 9

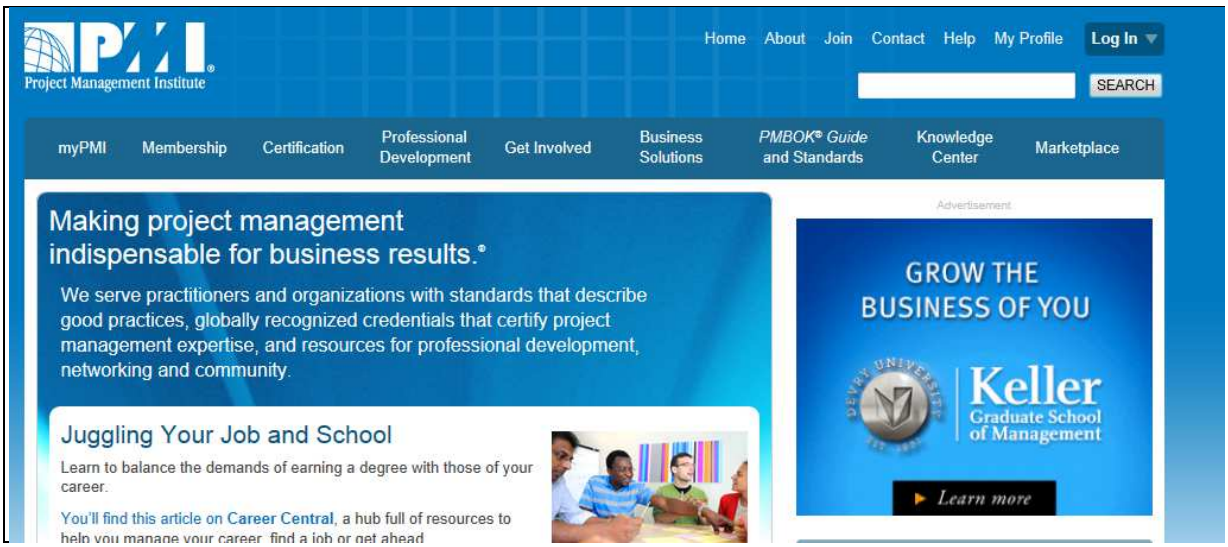
Volunteering

You can earn PDUs by volunteering for the chapter. This is Category E: Volunteer Service.

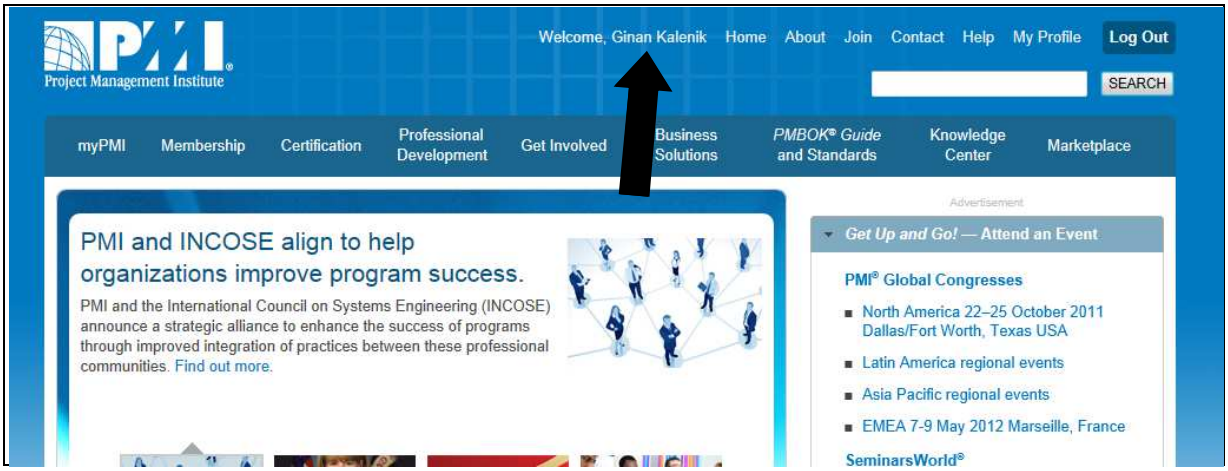
Please read the PDU Category Limits Document on the PMI.org web site to assure that you understand the limits of reporting in this category.

You will need the PMI Dallas Chapter address when reporting PDUs for volunteering:
PO Box 251231
Plano, TX 75025-1231

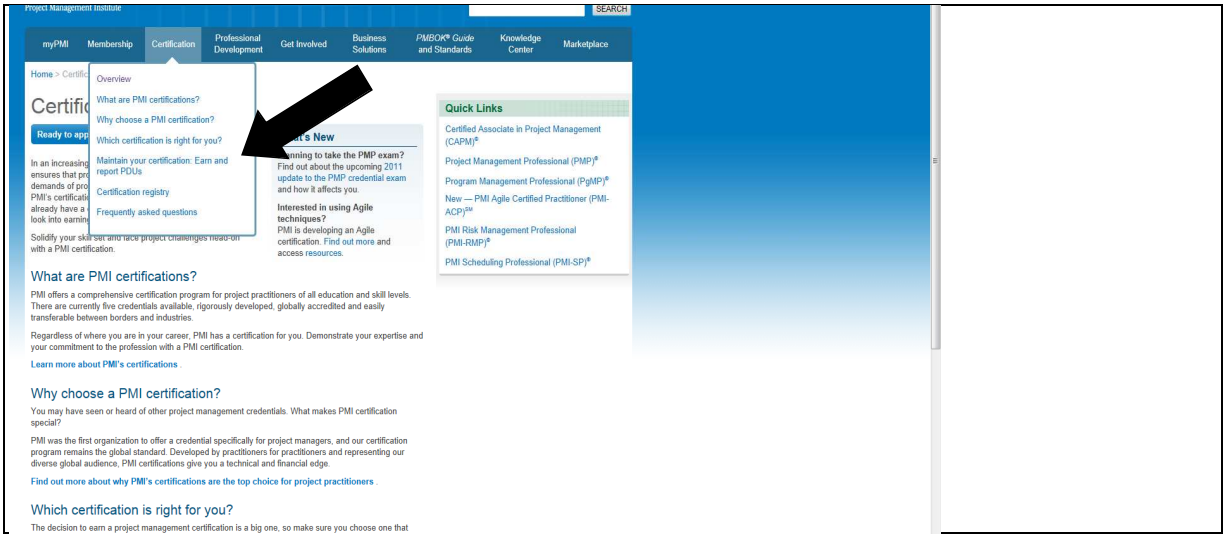
1. Log in to the PMI.org web site.



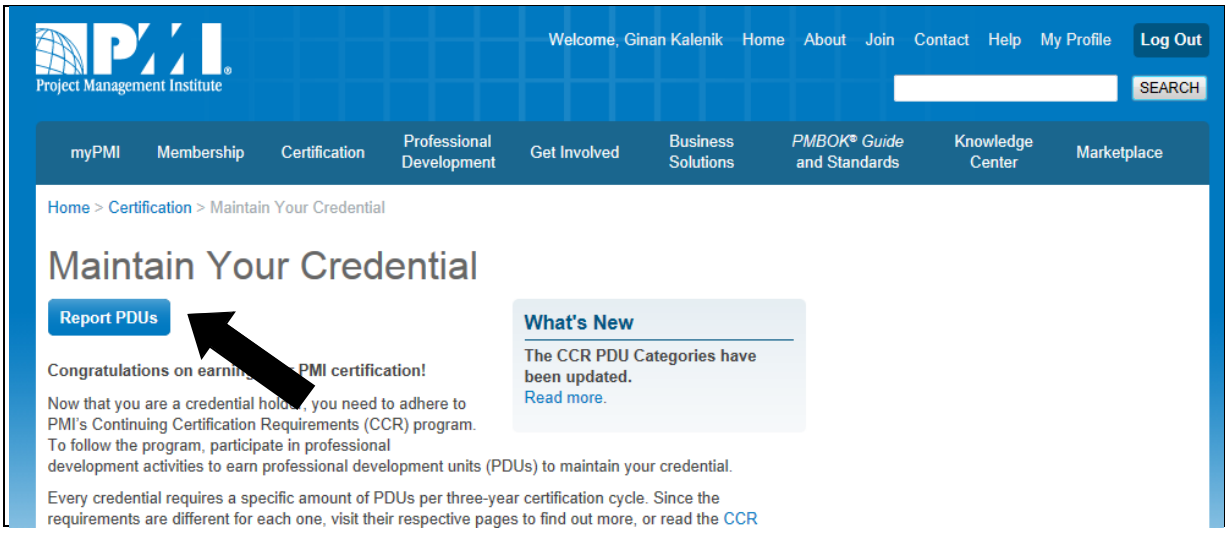
2. If you have successfully logged in, you will see your name.



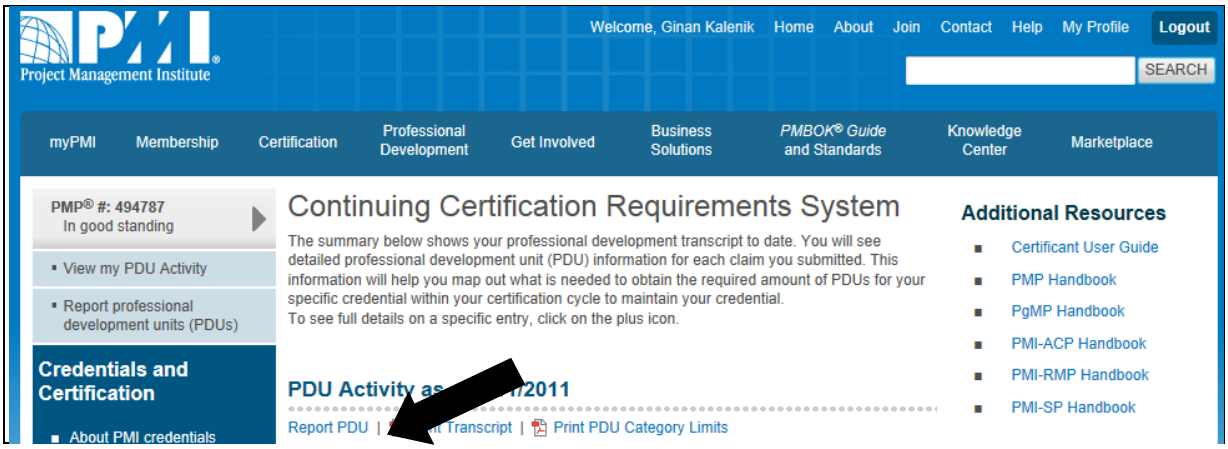
3. Hover over "Certification" and select "Maintain your certification: Earn and report PDUs".



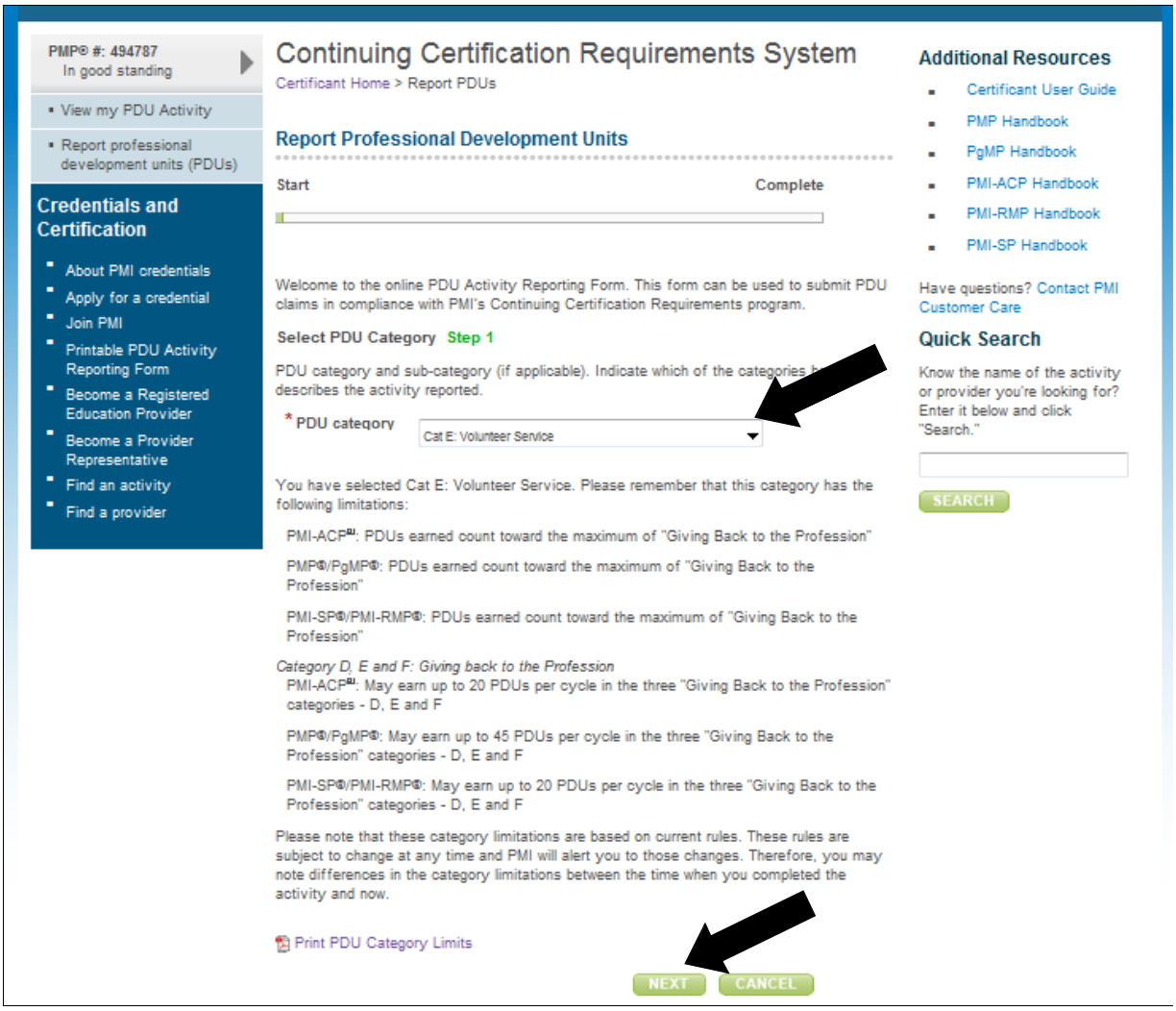
4. Click on "Report PDUs"



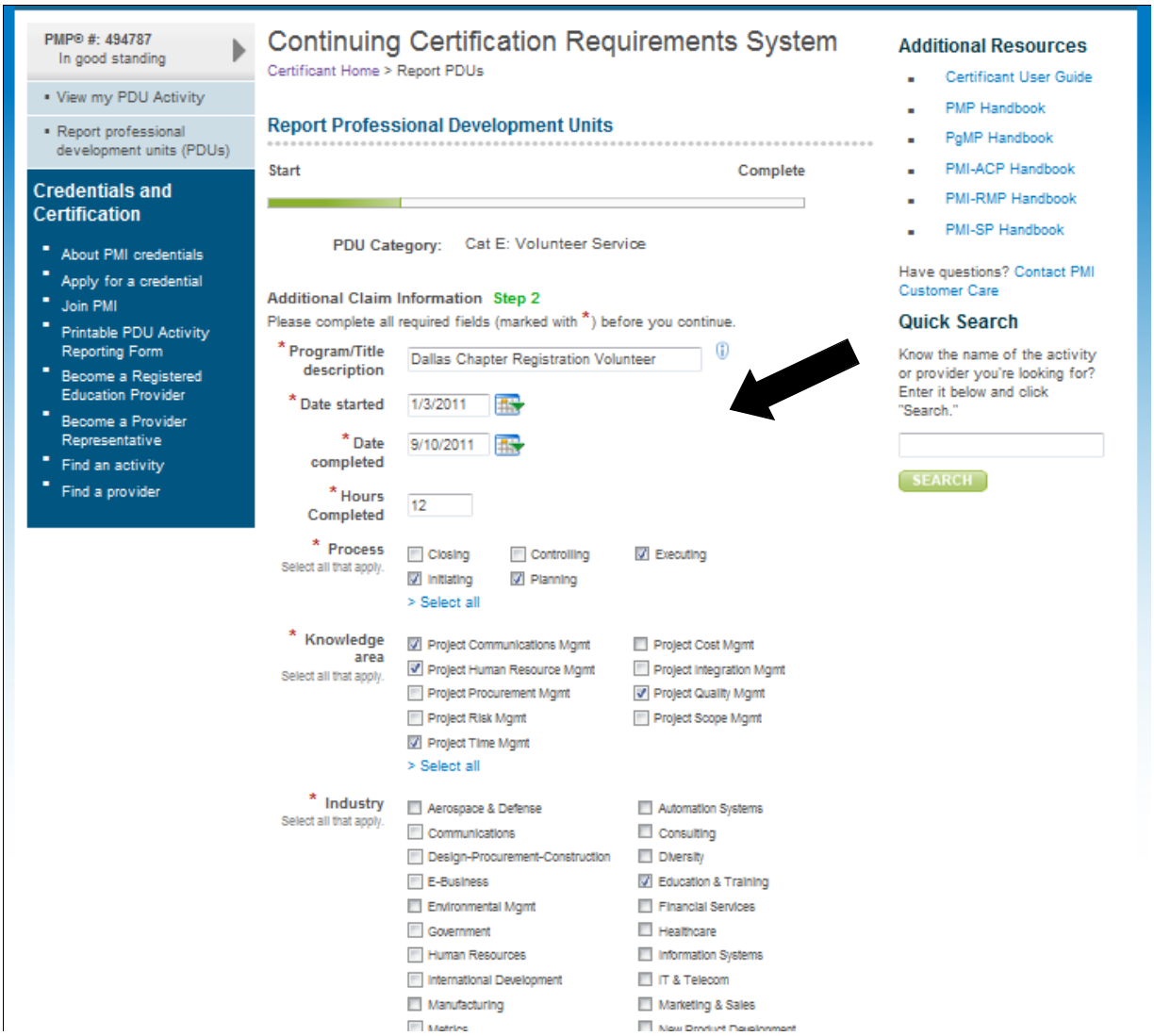
5. Click on "Report PDU"

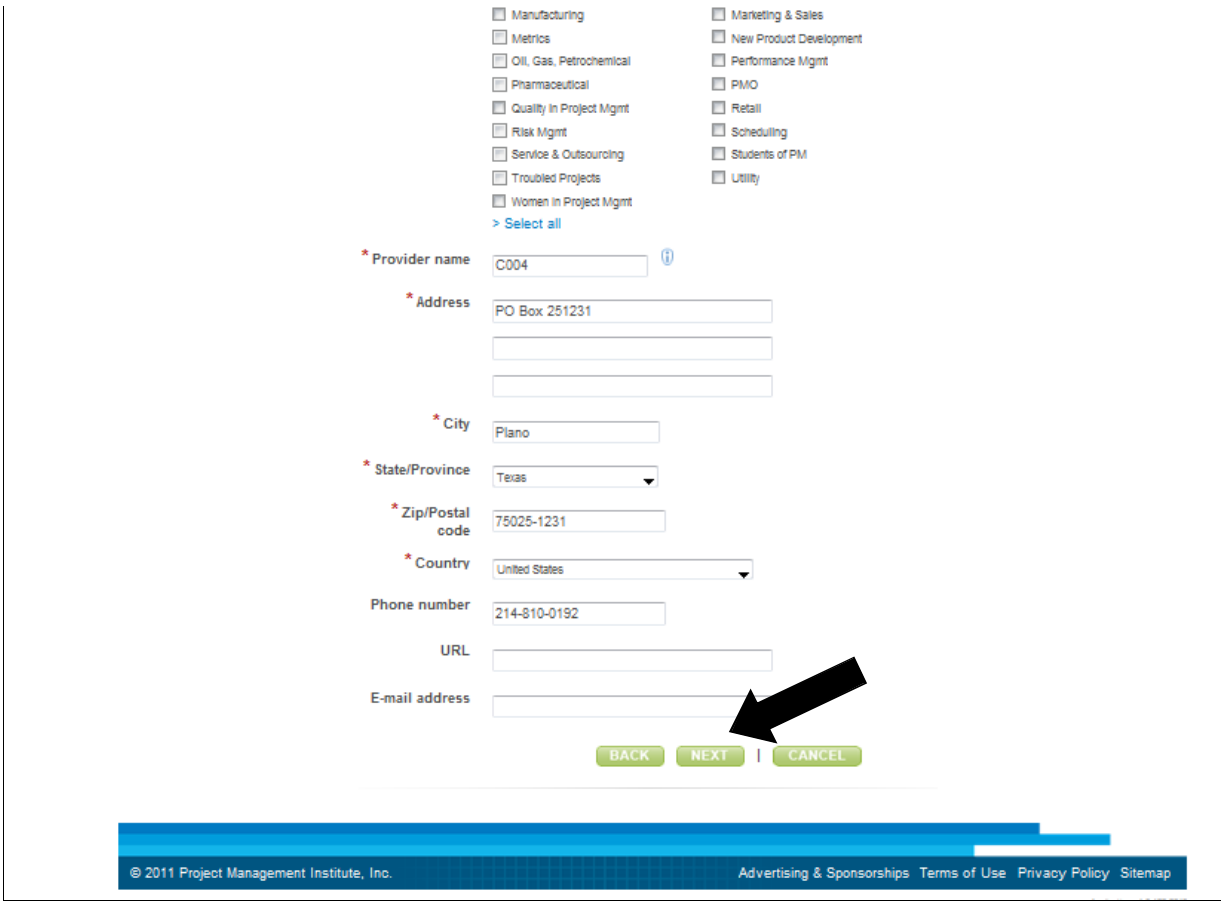


6. Complete "PDU category" and click "NEXT"

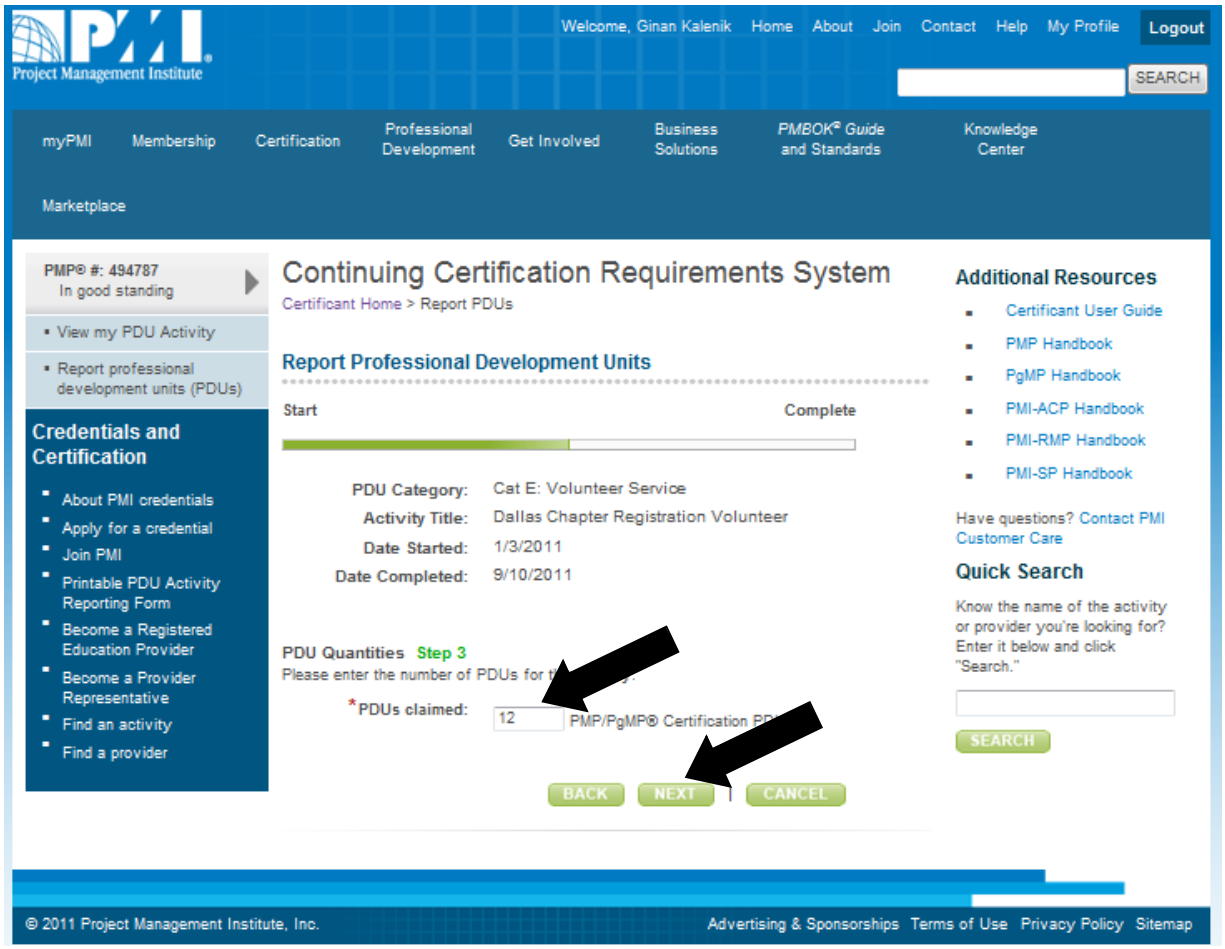


7. Complete all of the required fields and click "NEXT"

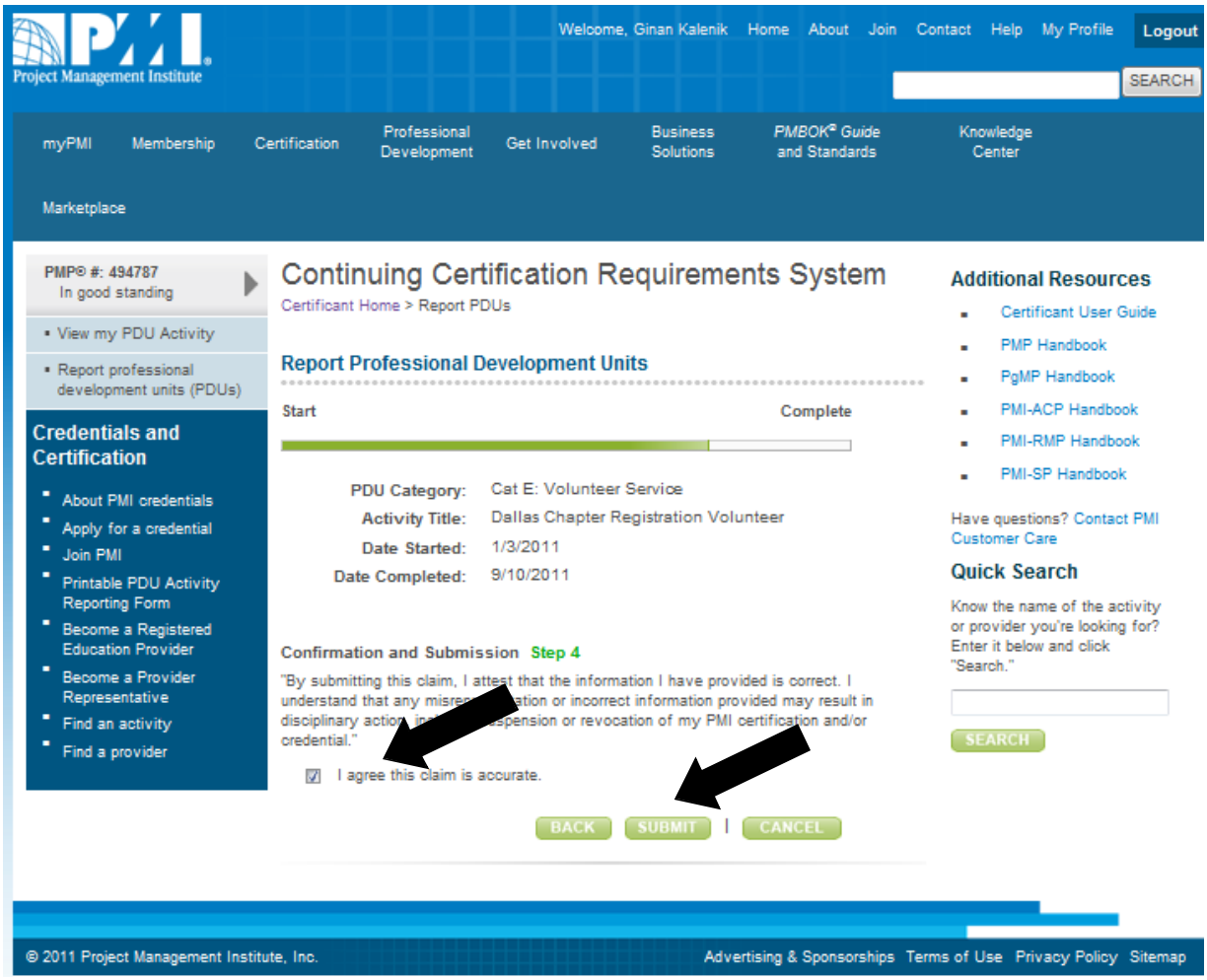



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8. Complete "PDUs claimed" and click "NEXT"



9. Check the box "I agree this claim is accurate". Click "SUBMIT".



10. You will receive confirmation of your submission.

You can either report another claim or return to PDU Activity.